

**Name**  
**Title** Junior Coach

**Safety**

Adopts a 'Safety-First' attitude  
Checks the pitch / hall is safe to play on/in  
Is familiar with the locations of the Defibrillators  
Ensures the First Aid Kit is accessible for each session

**Safeguarding**

Takes register  
Escalates safeguarding concerns appropriately  
Ensures children do not leave the pitch, hall or building without a parent

**Organisation**

Arrives on time  
Reads and replies to internal messages  
Helps set up the pitch  
Understands and follows the Training Plan  
Ensures they have everything they need to deliver the session and use the tactics board  
Ensures their session runs on time  
Helps clear the pitch at the end of the session - no trophies/medals or kids go home until balls, bibs, cones are away

**Parents**

Greets the parents in a warm and friendly manner  
Listens, empathises, escalates parent feedback / concerns to Coach or Lead Coach or James  
Handles new player enquiries properly - calls Lead Coach or James over  
Provides feedback of child performance and development to parents if asked

**Coaching**

Is as excited to see the kids as they are to see the coach and welcomes them at the first opportunity  
Use kids' first names  
Gives clear, simple instructions to kids  
Is vocal, energetic, enthusiastic and expressive  
Referees matches and gives clear decisions  
Takes pre-session briefing regarding rules > medal  
Follows the Tell > Show > Demonstrate > Do approach to explaining sessions  
Ensures kids are engaged

**Self-Development**

Is committed to continuous professional development  
Is well-prepared for, and takes an active role in 1:1 sessions  
Takes part in 1x session of CPD (Continuous Professional Development) per quarter